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2007-104	Kids A Lot Inc.	Erect temporary tent			ω	30.00
R-30 #46A	109 Red Acre Road	6/20-6/22/07				
2007-105 15	Wayne A. Fletcher	Install wood stove			€	30.00
K-29 #58	10 VVnite Pond Road					
2007-106 15	Bentley Builders	Finish basement 285 sq. ft.	69	7,000.00	€	35.00
R-25 #2A-51	12 Foxglove Lane					
2007-107	Steven Chapin	Strip & re-roof	6	8,450.00	€	42.00
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	688 Great Road	7/03/-7/06/07				



Town Of Stow Affordable Housing Deed Restriction Program

June 28, 2007

Stow Community Preservation Committee

Town Building

380 Great Road

Stow MA 01775-2127

P (978) 203-6223 F (978) 897-4534 http://www.stow-ma.gov/Pages/index



Town of Stow COMMUNITY PRESERVATION COMMITTEE

Town Building - 380 Great Road Stow, Massachusetts 01775-2127 (978) 203-6223 FAX (978) 897-4534

June 28, 2007

Tina Brooks, Undersecretary Department of Housing & Community Development 100 Cambridge Street, Suite 300 Boston, MA 02114

Re: Innovative Purchase of Affordability Program
- Town of Stow Community Preservation Committee

Dear Undersecretary Brooks:

On behalf of the Town of Stow Community Preservation Community, I am pleased to submit this package encompassing an innovative program to advance the stock of affordable housing through the purchase of permanent affordability restrictions. This package represents several years of hard work by the Committee and our consultants.

The Stow Community Preservation Committee (CPC) developed this program to convert existing residences into permanently affordable housing for low- and moderate-income families. The Stow Affordable Housing Deed Restriction Program will use Community Preservation Act (CPA) revenue to purchase deed restrictions on existing houses in Stow in exchange for an agreement from the owner that a home's resale price will be affordable in perpetuity to low- or moderate-income homebuyers.

When a deed-restricted home is sold in the future, the homebuyer must meet income and asset tests for subsidized housing in the Commonwealth of Massachusetts, the sale price must be affordable to eligible homebuyers, and the unit must be sold through a fair, open marketing process that protects minorities from housing discrimination and assures equal treatment of all applicants.

Benefits of This Program

Like many communities, Stow desires to increase its affordable housing stock to support a diverse, vibrant community and to meet its 10% affordability requirements mandated by the Commonwealth of Massachusetts under Chapter 40B. Also like many communities, Stow is simultaneously struggling to maintain its unique "sense of place" and to respond to an ever-increasing demand for community services. This program provides a new tool to enable Towns to provide additional affordable housing without new construction. Communities would be able to advance – and quite possibly embrace – goals for additional affordable units while balancing other important community goals. It will help the Town meet its 10% certified affordable housing requirement, provide affordable housing to families and individuals who need it, and help enable

existing homeowners, such as our senior citizens who have fixed incomes, to continue living in their homes. Specifically, Stow benefits from:

- Increased affordable housing without additional housing construction
- Diversity in our population
- Continued diversity in our housing architecture
- Assisting residents, especially those with modest incomes, to remain living in their Stow homes
- Enabling our public employees and young adults, such as our grown children, to purchase a starter home in Stow

Speaking very honestly, when we approached the previous Administration regarding this program, we were shocked, and very disappointed to get a very cool, even hostile reception. We attribute that primarily to the very obvious and overriding bias that they had toward new construction as *the* means of advancing affordable housing stock. Sadly, that shortsighted policy bias prevented a great idea from moving forward earlier.

We are very pleased to submit this program to you in your new capacity under Governor Patrick. We do so with renewed optimism that you and your staff will recognize the tremendous utility of this tool, and work with us in a supportive, encouraging mode. It is very much a "people's idea" - grown from the ground up. .We will appreciate any assistance you can provide to help make it a reality. Thank you.

Sincerely,

Robert T. Wilber, Chairman

Stow Community Preservation Committee

Dave Walrath, Vice Chairman, representing the Stow Finance Committee

JT Toole, Stow Housing Authority

Laura Spear, Stow Planning Board

Kate Hogan, Stow Council on Aging

John Bolton, Stow Assessors Office

Kathy Sferra, Stow Conservation Commission

Karen Gray, Stow Historical Commission

Corrine Green, Stow Recreation Commission

Deb Seith, Administrator

Associate Members:
Margie Lynch, Housing Partnership
Jim Sauta, Council on Aging
Bruce Fletcher, Planning Board
Bill Maxfield, Open Space Committee
Pat Perry, Conservation Commission

Cc: Dan O'Connell, Secretary of Housing & Economic Development Representative Pat Walrath Senator Pam Resor



Town of Stow AFFORDABLE HOUSING DEED RESTRICTION PROGRAM

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Grant of an Affordable Housing Restriction Tab 5 -

Tab 6 -Letters of Support

Stow Community Preservation Committee

Town Building P (978) 203-6223 F (978) 897-4534

380 Great Road

Stow MA 01775-2127

http://www.stow-ma.gov/Pages/index

Town of Stow Affordable Housing Deed Restriction Program Executive Summary

The Stow Community Preservation Committee (CPC) is establishing an innovative program to convert existing residences into permanently affordable housing for low- and moderate-income families. The Stow Affordable Housing Deed Restriction Program will use Community Preservation Act (CPA) revenue to purchase permanent deed restrictions on existing houses in Stow to insure that a home's future sales price will be affordable in perpetuity to low- or moderate-income homebuyers.

When a deed-restricted home is sold in the future, the homebuyer must meet income and asset tests for subsidized housing in the Commonwealth of Massachusetts, the sale price must be affordable to eligible homebuyers, and the unit must be sold through a fair, open marketing process that protects minorities from housing discrimination and assures equal treatment of all applicants.

Benefits of This Program

Stow needs to increase its affordable housing stock to support a diverse, vibrant community and to meet its 10% affordability requirements mandated by the Commonwealth of Massachusetts under Chapter 40B. This program will help the Town provide additional affordable housing without creating new housing. It will help the Town meet its 10% certified affordable housing requirement, provide affordable housing to families and individuals who need it, and help enable existing homeowners, such as our senior citizens and others who may have fixed and/or modest incomes, to continue living in their homes. Specifically, Stow benefits from:

- Increased affordable housing without additional housing construction
- Diversity in our population
- · Continued diversity in our housing architecture
- Assisting residents, especially those with modest incomes, to remain living in their Stow homes
- Enabling our public employees and young adults, such as our grown children, to purchase a starter home in Stow

Program Highlights and Restrictions

Approved participants will receive up to \$100,000 for selling a Deed Restriction for their home, reducing the maximum value of their home to the maximum level for affordability when it is sold.

The Stow Affordable Housing Deed Restriction Program is based on the Department of Housing and Community Development (DHCD) Local Initiative Program (LIP), an affordable housing program that has been used in Stow and in communities across the Commonwealth. The LIP Deed Rider now enforces affordability in perpetuity and in the event of foreclosure.

In addition to signing the LIP Deed Rider, participants must also grant an affordable housing restriction to the Town of Stow. This document lists **prohibited acts** and uses that are not included in the LIP Deed Rider, including:

- Conveying the premises to an entity that does not comply with the terms and conditions of the restriction
- The division or subdivision of the residence
- The development or re-development of the residence into more than one single family dwelling

Additionally, in support for local preference applicants, the Stow Affordable Housing Deed Restriction Program does not restrict eligible home buyers from being first-time home buyers.

The Stow Housing Authority or a designated qualified entity will oversee the marketing and monitoring of the program, in accordance with Department of Housing and Community Development (DHCD) guidelines.

One of Many Affordable Housing Programs in Stow

The Stow Affordable Housing Deed Restriction Program is only one of many programs in Stow to promote affordable housing. Within the past few years, the Town of Stow has:

- Enacted an Inclusionary Zoning bylaw, which requires affordable housing with the subdivision or creation of six or more dwelling units.
- Approved a special permit for an Active Adult Neighborhood, resulting in a
 combination of construction and funding of seven units of low- and moderateincome housing. The public hearing for a second Active Adult Neighborhood,
 which would add construction and funding for seven more units of low- and
 moderate-income housing, has closed and is in deliberation with the Planning
 Board.
- Approved a 96-unit development, created under Chapter 40B, with 25% of the units (or 24 units) as affordable housing. This development is in construction, and affordable units are now being offered for purchase.
- Adopted an Affordable Housing Trust.
- Created a Stow Housing Partnership to focus on affordable housing needs.

 Acquired affordability deed restrictions on 37 units at Pilot Grove apartments complex in Stow, via a Community Preservation Committee-sponsored proposal..

 Approved other CPA-sponsored programs for the creation of affordable housing at Annual Town Meetings; however, some of these programs have been on hold due to litigation.

Current Status

Throughout 2005 and 2006, the Stow CPC has drafted and shared legal and supporting program documents with DHCD and revised them based on DHCD comments and feedback. A final package of materials that addresses DHCD's concerns is being submitted in June 2007 to DHCD for final approval and confirmation that affordable housing units created under this program would apply to the Town's Chapter 40B Subsidized Housing Inventory.

Additionally, the Town of Stow has shared its proposed program with other communities across the Commonwealth and has received their support as well as support from other Town of Stow committees and boards. Town Meeting has already approved \$250,000 to begin funding this program.



Town of Stow BOARD OF APPEALS

Stow, Massachusetts 01775-2127

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RECEIVED

JUL 1 1 2007

Town of Stow BOARD OF SELECTMEN

NOTICE OF DECISION AND DECISION

On July 2, 2007 the Stow Board of Appeals held a duly notified public hearing on the request for variances filed by Assabet Water Company, Inc., Robert E. Maynard, President, 6 South Street, Grafton, Mass. under Section 4.4 of the Zoning Bylaw, "Table of Dimensional Requirements", to allow construction of a 250,000-gallon pedestal water storage reservoir off Dunster Drive as a replacement for two existing water storage tanks. Requested variances are for area, frontage, side yard and rear yard setbacks. The property contains approximately 12,553 sq. ft. (0.29 acre) and is shown on Stow Property Map R-5 as Parcel 53A.

The Board finds the following:

- 1. In discussions at the hearing, it was determined that the applicant proposes to install a pedestal water storage reservoir approximately 100 feet tall and 45 feet maximum diameter.
- 2. The concrete base for the pedestal is approximately 23 feet in diameter.
- 3. An existing dwelling is located approximately 15 feet from the westerly common lot line, which places the dwelling approximately 45 feet from the storage reservoir. This is approximately the distance from the dwelling to the existing storage tanks.
- 4. The applicant is also before the Planning Board for a Special Permit for relief from the height limitation on the structure. That board would like to see the structure located as far away as possible from the adjacent dwelling.
- 5. This Board questioned its ability to grant the requested variances, given the constraints listed in Section 3.9.6.1 and its sub-sections. The chairman is to contact counsel for advice on this matter.

The Board, at a duly posted meeting, conducted a site visit on July 5, 2007 and noted the location of the proposed water storage reservoir with respect to the lot lines, as well as the abutting properties.

1. The advice from Town Counsel was that the request for variances should have been from the provisions of Section 3.9, "Non-Conforming Uses and Structures", in addition to 4.4, "Table of Dimensional Requirements".

2. Based upon this advice, as well as the request of the Planning Board to relocate the structure, it was agreed that the applicant should return with a new application requesting the variances from the applicable sections of the bylaw and defining exactly where the structure is proposed on the site.

The Board, by unanimous vote of the four members present, DENIES WITHOUT PREJUDICE the requested variances as being beyond its ability to grant.

Two copies of this decision, together with copies of the petition for variance, plans and other records, have been filed with the Town Clerk. Copies of this decision have been or will be mailed to all parties, persons or boards as required by Mass. General Laws Chapter 40A, Sections 11 and 15.

Any appeal from this decision shall be made pursuant to Mass. General Laws Chapter 40A, Section 17, and must be filed within twenty (20) days after the decision has been filed with the Town Clerk.

July 11, 2007 Received and filed Volume_III, Page 601

Town Clerk of Stow

Massachusetts School Building Authority

Timothy P. Cahill

Chairman, State Treasurer

Katherine P. Craven

Executive Director

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JUL 1 8 2007

Town of Stow BOARD OF SELECTMEN

July 12, 2007

Michael Wood, Superintendent Nashoba Regional School District 50 Mechanic St Bolton, MA 01740

RE: Statement of Interest Prioritization

Dear Superintendent Wood:

Thank you for the submission of your Statement(s) of Interest ("SOI") to the Massachusetts School Building Authority ("MSBA"). As you know, the deadline for the submission of an SOI is July 31, 2007. At this writing the MSBA has received 245 SOI's from 115 districts. The MSBA's statutory mandate is to provide facility improvement grant funding to help remedy the neediest and most urgent problems as determined by the MSBA board, subject to available funding at the MSBA. Need and urgency for a project will be determined by the Board based upon MSBA validation of imminent deficient building conditions, future enrollment projections and a collaborative effort between the MSBA and districts to determine what necessary educational programming is lacking solely on account of capital facility constraints where no alternatives exist.

I am pleased to note that the new program of school building grants will have \$500M to grant as planned in this fiscal year because the MSBA has managed to contain the costs associated with the 1150+ projects for which we are currently making payments. Our financing plan will currently provide for \$2.5B to be distributed over the next 5 fiscal years. This is the largest capital grant program in the Commonwealth, exceeding the individual budgets that the state allocates to its road and bridge program, its state-owned hospitals, or its own higher education facilities. These funds are in addition to over \$14 billion dollars that the Commonwealth has allocated to local school construction since 1990. By working together, the MSBA and districts can identify appropriate and affordable solutions to local capital facility problems within these available resources.

Based on an initial review of the SOI's, some districts have submitted only their one priority facility problem while others have submitted multiple buildings with various degrees of problems. The MSBA is committed to working with districts to create a comprehensive pipeline of eligible capital projects for which the MSBA can assist districts over a long period of time, and therefore I reiterate that there is no need to resubmit an SOI once submitted to the MSBA unless conditions substantially change locally. The MSBA will work with districts over time to develop affordable and appropriate solutions to local facilities problems, within the MSBA's available budget.

Also, our experience with the 428 project "DOE wait list" is that many of those projects were not ready to start construction years after their placement on the wait list—even though it was a condition of approval from the DOE to have final designs with full local funding available and an environmentally suitable site procured, and otherwise be ready to put a shovel in the ground pending the availability of state funding. This experience teaches us that a measured approach to capital planning will yield efficient and educationally sound outcomes for local school districts and our resources will be allocated to projects that are indeed able to use our funding as quickly as a project develops.

Now comes a request for your assistance: in many cases, even after the MSBA has completed facilities assessments in a district, it is not clear which problems are the most urgent or needy in the judgment of the district. In order for the MSBA to make funding allocations for the current fiscal year consistent with local planning and priorities, I have a request for each district that submitted multiple SOI's: the superintendent of schools shall select which SOI is most urgent and most needy in the district's judgment for the MSBA to immediately consider. This request for your help in prioritizing your needs does not mean that every district will receive funding for a project, but will greatly assist us as we review facility and overcrowding conditions to determine whose needs are most urgent out of the pool of all priorities submitted to the MSBA.

By August 15, 2007, please submit a one page letter to the MSBA that lists one priority SOI by school name as it appears on the SOI, to the attention of Sarah Young. This is consistent with the former DOE policy of prioritizing one project per district, and will help the MSBA focus our efforts on your self-identified immediate priorities while continuing to work with you on longer term priorities.

As you know, the full complement of SOI requests are not due until July 31, 2007 so determinations for the allocation of funding cannot be made by the MSBA until after that time. We are continuing to visit districts – with MSBA staff and with our facilities assessment teams—to review problems in your districts. Your timely participation in helping us prioritize your needs will expedite much of our due diligence and analysis. Thank you for your assistance in participating in this new process which will contribute to the improvement of school building facilities in Massachusetts.

Sincerely,

Katherine P. Craven Executive Director

Cc: MSBA Board
Tom Scott, MA Assoc of School Superintendents
Glen Koocher, MA Assoc of School Committees
John Crafton, MASBO
MA Association of Regional Schools
Senator Robert A. Antonioni
Senator Pamela P. Resor
Representative Patricia A. Walrath
Representative Harold P. Naughton

Representative James B. Eldridge Stanley Wisocki, Chairman Bolton Board of Selectmen Alexandra Turner, Chairman Lancaster Board of Selectmen Orlando Pacheco, Town Administrator Edward Perry, Chairman Stow Board of Selectmen William Wrigley, Town Administrator Advisory Board Geoffrey Beckwith, MMA



BOSTON REGION METROPOLITAN PLANNING ORGANIZATION RECEIVED

JUL 9 2007

Town of Stow

BOARD OF SELECTMEN

State Transportation Building Ten Park Plaza, Suite 2150 Boston, MA 02116-3968 Tel. (617) 973-7100 Fax (617) 973-8855 TTY (617) 973-7089 www.bostonmpo.org

Bernard Cohen
Secretary of Transportation
and MPO Chairman

Arnold J. Soolman Director, MPO Staff

The Boston Region MPO the federally designated entity responsible for transportation decision-making for the 101 cities and towns in the MPO region, is composed of the following:

Executive Office of Transportation and Public Works

City of Boston

City of Newton

City of Salem

City of Somerville

Town of Bedford

Town of Framingham

Town of Hopkinton

Metropolitan Area Planning Council

Massachusetts Bay Transportation Authority Advisory Board

Massachusetts Bay Transportation Authority

Massachusetts Highway Department

Massachusetts Port Authority

Massachusetts Turnpike Authority

Regional Transportation Advisory Council (nonvoting)

Federal Highway Administration (nonveting)

Federal Transit Administration (nonvoting)

Dear Chief Elected Official:

July 2, 2007

Enclosed is a compact disk (CD) containing a copy of the *Draft Fiscal Years* 2008–2011 Transportation Improvement Program and Air Quality Conformity Determination (Draft TIP). The TIP shows the federally funded transit projects and the state- and federally funded highway projects in the Boston Region Metropolitan Planning Organization (MPO) area. Also included is a copy of the proposed amendment to the FFY 2007 element of the FFYs 2007–2010 TIP. The MPO's Transportation Planning and Programming Committee recently approved the Draft TIP and the proposed amendment for public review and comment.

You are invited to review these documents and submit comments to the Boston Region MPO before 5:00 PM on Tuesday, July 31. Comments on these draft documents will be considered by the Transportation Planning and Programming Committee, which is scheduled to meet on August 2 for the amendment and on August 16 to recommend the final version of the Draft TIP for MPO approval and submittal to the Federal Highway Administration and the Federal Transit Administration.

An open house and public workshops will be held to provide opportunities for public input. The open house will include afternoon and evening sessions on July 25 in the MPO Conference Room at the State Transportation Building. TIP workshops will be conducted with the open house and also in the evening on July 17 at the Reading Town Hall, July 23 at the Weymouth Town Hall, and July 24 at the Natick Town Hall. More information on these meetings is available at http://www.bostonmpo.org.

CD copies of these documents are being sent to municipal chief elected officials, planning boards, highway directors, TIP contacts, MAPC subregion representatives, and public libraries in the region. Legislators, Regional Transportation Advisory Council members, and Regional Equity contacts are also receiving the documents. Members of the Access Advisory Committee to the MBTA and the MBTA Rider Oversight Committee are being notified of their availability. Press releases sent to area newspapers indicate that CD or print copies of the documents are available in public libraries, on the MPO's Web site (www.bostonmpo), or by request through the MPO staff (see address, phone, and fax information above left). Copies are also available in accessible formats. If you would like a print copy of the documents, contact MPO staff. If you have questions, please contact: for the TIP, Hayes Morrison (617-973-7129, hayesm@ctps.org); and for the air quality conformity redetermination, Anne McGahan (617-973-7090, mcgahan@ctps.org).

Chief Elected Officials July 2, 2007 Page 2

I hope you will take this opportunity to review the documents and help us shape the future of transportation in the Boston Region MPO area.

Sincerely,

David Mohler, Chair

Transportation Planning and Programming Committee

Enclosures

cc: Planning Director, Highway Director, TIP Contact, MAPC Subregion Representative, Reference Librarian



DEVAL L. PATRICK Governor

TIMOTHY P. MURRAY Lieutenant Governor

COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS DEPARTMENT OF ENVIRONMENTAL PROTECTION

ONE WINTER STREET, BOSTON, MA 02108 617-292-5500

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JUL 1 2 2007

Town of Stow BOARD OF SELECTMEN IAN A. BOWLES Secretary

ARLEEN O'DONNELL Commissioner

July 9, 2007

Dear Municipal Official:

It is my pleasure to announce the Commonwealth's FY2008 Municipal Sustainability Grant Application. Through this grant program (formerly known as the Municipal Waste Reduction Grant) the Department of Environmental Protection (MassDEP) is offering a variety of materials and services that will foster sustainable and cost-saving practices among the Commonwealth's residents, businesses and local governments.

Since 1990, the Commonwealth has reduced waste disposal by an estimated 40 million tons, avoiding the need to build ten 1,500 ton-per-day landfills or combustors. MassDEP's Municipal Waste Reduction and Sustainability Grants have played a major role in meeting the state's waste reduction goals, with more than \$43 million in grants awarded to 334 Massachusetts towns and cities in the past fifteen years.

MassDEP strongly encourages partnerships among municipalities, schools, businesses and non-profit organizations that promote recycling, waste reduction, climate protection, and water conservation, and that maximize the effectiveness of state grant funds in local communities. To assist your community in applying for grants, MassDEP is holding a series of information sessions in July and August. Please see the enclosed flyer for dates and locations.

Your municipality has three options for accessing and filing the grant application.

- Use the eDEP online application: https://edep.dep.mass.gov
- Download the application http://www.mass.gov/dep/recycle/recawgr.htm
- Call 617-556-1021 to have an application mailed to you

Please note that the <u>deadline for submitting the Municipal Sustainability Grant Application is Thursday September 13, 2007</u>. Should you have questions, please call John Crisley at 617-556-1021.

Sincerely,

Arleen O'Donnell Acting Commissioner

cc: Municipal Recycling Coordinator



DEVAL L. PATRICK Governor

TIMOTHY P. MURRAY Lieutenant Governor

COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS DEPARTMENT OF ENVIRONMENTAL PROTECTION

ONE WINTER STREET, BOSTON, MA 02108 617-292-5500

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JUL 1 6 2007

IAN A. BOWLES Secretary

Town of Stow AI BOARD OF SELECTMEN

ARLEEN O'DONNELL N Commissioner

NOTICE OF AVAILABILITY MassDEP WASTE SITE CLEANUP TECHNICAL ASSISTANCE GRANTS

The MassDEP is pleased to announce the return of the **Technical Assistance Grant** (**TAG**) **Program** for hazardous waste disposal sites. Grants of up to \$10,000 will be competitively awarded to selected communities and citizen groups to provide expert advice and public education about hazardous waste site cleanup activities.

As authorized by MGL c. 21E, and as established by the Massachusetts Contingency Plan ("MCP", 310 CMR 40.1450, et. seq.), TAGs are intended to:

- o provide access to expert advice and technical assistance about disposal sites,
- o encourage more effective participation in response actions by promoting access to and use of information, and
- o allow community concerns related to the disposal site to be addressed.

Eligible Applicants are:

- o groups of individuals who may be affected by oil and/or hazardous material from a disposal site,
- a city or town which may be affected by oil and/or hazardous material from a disposal site, and
- o a district or other political body that owns or operates a public water supply system that may be affected by oil and/or hazardous materials from a disposal site.

Eligible Disposal Sites are sites that have been classified as Tier 1A, 1B, 1C or Tier II as well as those sites deemed Adequately Regulated pursuant to the MCP.

Application Process:

On-line grant applications will be available July 13, 2007 on MassDEP's web site located at: http://www.mass.gov/dep/cleanup

To be considered for funding in this funding round, a **full application**, which describes the group, the site and the project, must be submitted on-line to MassDEP no later than September 14, 2007. If you have any questions please contact Patti Mullan at 617-556-1018 or e-mail to: patti.mullan@state.ma.us



THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF TELECOMMUNICATIONS and CABLE

JUL 1 8 2007
Town of Stow
BOARD OF SELECTMEN

ONE SOUTH STATION
BOSTON, MA 02110
(617) 305-3580

SHARON E. GILLETT COMMISSIONER

GOVERNOR

TIMOTHY P. MURRAY
LIEUTENANT GOVERNOR

DEVAL L. PATRICK

July 9, 2007

Reorganization Plan, Chapter 19 of the Acts of 2007

Dear Issuing Authority:

Pursuant to the Governor's Reorganization Plan, Chapter 19 of the Acts of 2007, the Department of Telecommunications and Energy (DTE) will ceased to exist on April 10, 2007. The new Department of Telecommunications and Cable (DTC) has assumed all the duties and powers of the former DTE in regulating cable and telecommunications companies. The DTC's address and telephone numbers will remain the same as the former DTE's. In addition, the Consumer Division will continue to receive consumer complaints.

The Cable Division has directed all cable operators to update all consumer information materials including, the monthly bill statement and the "Notice of Policies and Procedures" so that all references to the Department of Telecommunications and Energy or DTE are changed to the Department of Telecommunications and Cable or DTC, respectively. Cable operators may continue to use existing stock of the consumer information materials during this transition period. All materials should be updated no later than July 23, 2007. In addition, we have directed the cable operators to update references to the Department of Telecommunications and Energy or DTE on your website.

It has come to our attention that the Cable Division of the Department of Telecommunications and Cable may need to update your information in our system. Please complete the attached information request sheet and return it to the above address or fax it to 617-478-2590 attention Catrice Williams. Thank you for your cooperation

Should you have questions please contact the Division at 617-305-3580.

Sincerely,

Sharon E. Gillett

Sharon E. Gillett DTC Commissioner